

**PATIENT INFORMATION**



1100 Southgate Suite 6  
Pendleton, Oregon 97801  
541-215-1564 (phone)  
541-215-1567 (fax)

Dr. Russell Harrison, M.D.

Erika Acuna, PA-C

Linda Harries, PA-C

*Please provide your photo ID at your first visit.*

Social Security # \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Sex M  F

First Name \_\_\_\_\_ Middle \_\_\_\_\_ Last Name \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Mark an X by your preferred phone** **Would you prefer a text message or phone call for reminder calls.** \_\_\_\_\_

\_\_Cell Phone (\_\_\_\_) \_\_\_\_\_ \_\_Home Phone (\_\_\_\_) \_\_\_\_\_ \_\_Work Phone (\_\_\_\_) \_\_\_\_\_

Email \_\_\_\_\_ Marital Status  Married  Single  Divorced  Widowed

Employment Status  Employed  Retired  Self-Employed  Full-time Student  Unemployed

Employer/Company Name \_\_\_\_\_

**INSURANCE INFORMATION (please provide your insurance card to the receptionist)**

Insurance Company \_\_\_\_\_ Policy # \_\_\_\_\_ Group # \_\_\_\_\_

Insured/Card Holder's Name \_\_\_\_\_ Relationship \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

**SECONDARY INSURANCE INFORMATION (if applicable)**

Insurance Company \_\_\_\_\_ Policy # \_\_\_\_\_ Group # \_\_\_\_\_

Insured/Card Holder's Name \_\_\_\_\_ Relationship \_\_\_\_\_

Social Security # \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

**RESPONSIBLE PARTY (if signed on behalf of the patient)** PARENT  GUARANTOR  OTHER

First Name \_\_\_\_\_ Middle \_\_\_\_\_ Last Name \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone (\_\_\_\_) \_\_\_\_\_ Cell Phone (\_\_\_\_) \_\_\_\_\_ Work Phone (\_\_\_\_) \_\_\_\_\_

**PHARMACY INFORMATION**

Pendleton Bi-Mart  Pendleton Safeway  Yellow hawk Pharmacy

Pendleton Rite-Aid  Pendleton Wal-Mart  Pendleton Walgreens

Other: \_\_\_\_\_

**EMERGENCY CONTACT**

First name \_\_\_\_\_ Last Name \_\_\_\_\_ Relationship \_\_\_\_\_ Sex M  F

Home Phone (\_\_\_\_) \_\_\_\_\_ Cell Phone (\_\_\_\_) \_\_\_\_\_ Work Phone (\_\_\_\_) \_\_\_\_\_

X \_\_\_\_\_ X \_\_\_\_\_

**Patient Signature (or Parent if Minor)**

**Date**

TODAY'S DATE: X \_\_\_\_\_

# Harrison Family Medicine

<b>NAME:</b> (Last, First, <input type="checkbox"/> M <input type="checkbox"/> F	<b>DOB:</b>
<b>Marital status:</b> <input type="checkbox"/> Single <input type="checkbox"/> Partnered <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed	
<b>Previous or referring doctor:</b>	<b>Date of last physical exam:</b>

## PERSONAL HEALTH HISTORY

List any medical problems that other doctors have diagnosed


### Surgeries

Year	Reason	Hospital

### Other hospitalizations

Year	Reason	Hospital

<b>Have you ever had a blood transfusion?</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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### List your prescribed drugs and over-the-counter drugs, such as vitamins and inhalers

Name the Drug	Strength	Frequency Taken

### Allergies to medications

Name the Drug	Reaction You Had

Name: \_\_\_\_\_

FAMILY HEALTH HISTORY					
	AGE	SIGNIFICANT HEALTH PROBLEMS		AGE	SIGNIFICANT HEALTH PROBLEMS
<b>Father</b>			<b>Children</b>	<input type="checkbox"/> M	
<b>Mother</b>				<input type="checkbox"/> F	
<b>Sibling</b>	<input type="checkbox"/> M <input type="checkbox"/> F			<input type="checkbox"/> M	
	<input type="checkbox"/> M <input type="checkbox"/> F		<input type="checkbox"/> F		
	<input type="checkbox"/> M <input type="checkbox"/> F		<b>Grandmother</b> <i>Maternal</i>		
	<input type="checkbox"/> M <input type="checkbox"/> F		<b>Grandfather</b> <i>Maternal</i>		
	<input type="checkbox"/> M <input type="checkbox"/> F		<b>Grandmother</b> <i>Paternal</i>		
	<input type="checkbox"/> M <input type="checkbox"/> F		<b>Grandfather</b> <i>Paternal</i>		
	<input type="checkbox"/> M <input type="checkbox"/> F				

HEALTH HABITS AND PERSONAL SAFETY					
<b>Exercise</b>	<input type="checkbox"/> Sedentary (No exercise)				
	<input type="checkbox"/> Mild exercise (i.e., climb stairs, walk 3 blocks, golf)				
	<input type="checkbox"/> Occasional vigorous exercise (i.e., work or recreation, less than 4x/week for 30 min.)				
	<input type="checkbox"/> Regular vigorous exercise (i.e., work or recreation 4x/week for 30 minutes)				
<b>Caffeine</b>	<input type="checkbox"/> None	<input type="checkbox"/> Coffee	<input type="checkbox"/> Tea	<input type="checkbox"/> Cola	
	# of cups/cans per day?				
<b>Alcohol</b>	Do you drink alcohol?				<input type="checkbox"/> Yes <input type="checkbox"/> No
	If yes, what kind?				
	How many drinks per week?				
<b>Tobacco</b>	Do you use tobacco?				<input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Cigarettes – pks./day		<input type="checkbox"/> Chew - #/day	<input type="checkbox"/> Pipe - #/day	<input type="checkbox"/> Cigars - #/day
	<input type="checkbox"/> # of years		<input type="checkbox"/> Or year quit		
<b>Drugs</b>	Do you currently use recreational or street drugs?				<input type="checkbox"/> Yes <input type="checkbox"/> No
	Have you ever given yourself street drugs with a needle?				<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Sex</b>	Are you sexually active?				<input type="checkbox"/> Yes <input type="checkbox"/> No
	If yes, are you trying for a pregnancy?				<input type="checkbox"/> Yes <input type="checkbox"/> No
	If not trying for a pregnancy list contraceptive or barrier method used:				
	Illness related to the Human Immunodeficiency Virus (HIV), such as AIDS, has become a major public health problem. Risk factors for this illness include intravenous drug use and unprotected sexual intercourse. Would you like to speak with your provider about your risk of this illness?				<input type="checkbox"/> Yes <input type="checkbox"/> No

# HARRISON FAMILY MEDICINE

Dr. Russell Harrison  
Erika Acuna, PA-C  
Linda Harries, PA-C

We keep a record of the health care services we provide you. You may ask to see and copy that record. You may also ask to correct that record. We will not disclose your record to others except those involved in your continued care unless you direct us to do so or unless the law authorizes or compels us to do so. You may see your record or get any information about it by contacting our medical records person. A fee may apply.

Please list any individuals (family members, etc.) to whom you give us permission to discuss and/or release your medical records to:

\_\_\_\_\_  
Authorized individual

\_\_\_\_\_  
Authorized individual

In order to insure your privacy, you will be asked to provide your photo ID which will be copied and retained within your chart for identification purposes.

Before our office will release your information we will take reasonable precautions to ensure they are indeed one of the people or part of an entity which you have listed above and/or are involved with your direct medical care. Your information is automatically released to offices, hospitals, labs, etc. for the purpose of treatment, payment or health care operations, per the HIPAA Privacy Act.

Our Notice of Privacy Practices describes in more detail how your health information may be used and disclosed, and how you can access your information is available for you in our waiting room.

By my signature below I acknowledge I was given the opportunity to receive the Notice of Privacy Practices and I wish for my information to be released to those individuals or entities and indicated above.

**X** \_\_\_\_\_  
Patient signature (or legally-authorized individual)

**X** \_\_\_\_\_  
Date

\_\_\_\_\_  
Printed name (if signed on behalf of the patient)

\_\_\_\_\_  
Relationship

# HARRISON FAMILY MEDICINE

## CREDITS & DISCLAIMER POLICY

**\*CASH – FIRST OFFICE VISIT IN FULL OR A \$85.00 MINIMUM DEPOSIT.**

Please note that your balance may be more than the minimum. Actual amount of visit may be determined after you have seen the physician.

**If paying cash please sign that you have read and understand the above statement:**

Sign: \_\_\_\_\_ Date: \_\_\_\_\_

**\*Co-Payment** – Your co-payment is due at the time of service.

**Note: Your co-payment is your obligation.**

It is part of your contracted policy between you and your insurance.

**\*Insurance** – We are preferred providers with several carriers

**\*Debit Cards** – All banks

**\*Credit cards** – Visa and MasterCard

### **Patient Billing Statement:**

- **Responsibility for payment of your account remains with you at all times;** and although you may have a pending insurance claim, we must look to you for payment regardless of the circumstances involved. Please contact us immediately if there is a problem with your claim or if it is related to OREGON WORKERS COMP, AUTO RELATED OR THE RESPONSIBILITY OF A THIRD PARTY PAYOR.
- You will receive a monthly statement showing itemized charges and the total due on your account. Payment in full is required in 30 days unless arrangements are made with our billing office.
- If you are not insured our billing department will be happy to arrange a reasonable payment plan with you.
- A \$30.00 no show charge may be assessed after two missed appointments within 1 year. Three no shows within a one year time frame may result in you being discharged from the practice.
- There will be a \$25.00 fee charged for all returned checks.
- NO CREDIT will be extended to patients having a delinquent account or who have been referred to a collection agency. If your account has to be referred to a collection agency two times you will be discharged from this practice.

**INSURANCE BILLING:**

**NON-CONTRACTED PLANS:** We handle billing for all contracted plans. As a courtesy to our patients with non-contracted plans we will bill your claim for you provided we have a current copy of your insurance card in your file at all times.

**PREFERRED PROVIDER PLANS:** With certain insurance companies, it is necessary for you to be treated by a preferred provider to ensure complete coverage. If your doctors are not on the preferred panel, you will be responsible for "non network provider" charges. Please call your insurance to verify that your insurance is preferred with our office.

**OREGON WORKERS COMPENSATION:** It is your responsibility to advise the receptionist PRIOR to your appointment that it is a work related injury! A separate workers comp form will be required. If the claim is DENIED or CLOSED or if you fail to inform us of the work related nature, including appropriate claim information, you will be responsible for all charges.

**AUTO RELATED INJURY:** All relevant auto insurance information must be on file in order for us to bill your auto insurance including date of injury, policy number and claim number (if applicable). Oregon is a no fault state meaning that we will bill YOUR insurance regardless of who's fault the accident is.

**MEDICARE:** Supplemental insurance processing will be provided when the required insurance information is presented at registration. Medicare considers some procedures and lab work as "not medically necessary". In this case you will be instructed of your rights and offered an ABN (Advanced beneficiary Notice) which will put any charges not covered by Medicare in your responsibility. If you do not wish to sign an ABN you may be asked to cancel your procedure. **Medicare requires that we have a current copy of your Medicare card on file!**

**EOCCO: WE REQUIRE A CURRENT COPY OF YOUR CARD AT EACH VISIT.** This allows us to determine which physician you are assigned to. If we cannot determine eligibility, cash will be required at the time of service.

**OHP (OPEN CARD) WE DO NOT ACCEPT THE OPEN CARD UNLESS IT IS SECONDARY TO MEDICARE!!!!**

**SECONDARY INSURANCE:** We will bill your secondary insurance providing we have current copies of your card and all information necessary to bill the claim. If the information is not available you will be responsible for any balances not paid by your primary insurance.

**ASSIGNMENT OF BENEFITS:**

I/We hereby agree to have insurance benefits sent directly to HARRISON FAMILY MEDICINE. I/WE understand that I/we are responsible for those charges not paid by the insurance company as noted in the terms in this agreement. I/we are additionally responsible for follow up billing of my insurance company unless otherwise instructed by this clinic. I/We hereby authorize the release of essential information to such insurance companies to establish my claim. I/We understand my insurance will not be billed without a current copy of my insurance card on file.

I/We understand and agree to the Harrison Family Medicine financial policy.

**X** \_\_\_\_\_ **X** \_\_\_\_\_  
Signature Date

# Harrison Family Medicine

1100 Southgate Suite 6

Phone: 541-215-1564

Fax: 541-215-1567

\_\_\_\_\_  
(Name of Patient)

\_\_\_\_\_  
(Date of Birth)

I hereby authorize the release of medical information regarding the patient named above by copy of medical records and/or by discussing the information in person or by phone.

Consisting of: Chart Notes \_\_\_\_\_ Labs/pathology \_\_\_\_\_ Imaging \_\_\_\_\_

Date of range of Information needed: Current Records: \_\_\_\_\_ last 5 years: \_\_\_\_\_

All Records \_\_\_\_\_

Purpose of Need for this Information: Continuing care \_\_\_\_\_ Copies for own use \_\_\_\_\_

Other \_\_\_\_\_

From: \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

(Phone) \_\_\_\_\_ (Fax) \_\_\_\_\_

**TO: HARRISON FAMILY MEDICINE**

1100 Southgate Suite 6

Pendleton, Oregon 97801

(phone) 541-215-1564

**(fax) 541-215-1567**

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**If the information to be disclosed contains any of the types of records or information listed below, additional laws relating to the use and disclosure of the information may apply. I understand and agree that this information will be disclosed if I place my initials in the applicable space next to the type of information.**

\_\_\_ HIV/AIDS information

\_\_\_ Drug/alcohol diagnosis, treatment, or referral information

\_\_\_ Mental Health information

\_\_\_ Genetic testing information

**Signature:** I understand that authorizing the use or disclosure of this health information is voluntary. I can refuse to sign this authorization. However, without a signature, the authorization is not valid.

**Prohibition on Conditioning of Authorization:** Harrison Family Medicine will **not** condition your treatment for signing this authorization.

**Expiration:** I understand that this authorization will expire in 180 days from the date of this authorization.

**Revocation:** You may revoke this authorization in writing at any time. If you revoke your authorization, the information described above may no longer be used or disclosed for the purposes described in this written authorization. Any use or disclosure already made with your permission cannot be undone. **To revoke this authorization:** please send a written statement to Harrison Family Medicine Health Information Management Department at 3207 SW Perkins Ave Pendleton, OR 97801 and state that you are revoking this authorization.

**Inspect:** I understand that I may inspect or request copies of any information disclosed by this authorization.

**Re-disclosure:** I understand that the information used and/or disclosed pursuant to this authorization may be subject to redisclosure and no longer be protected under federal law. However, I also understand that federal or state law may restrict redisclosure of HIV/AIDS information, mental health information, genetic testing information and drug/alcohol diagnosis, and treatment or referral information.

**X**

\_\_\_\_\_  
SIGNATURE OF INDIVIDUAL OR PERSONAL REPRESENTATIVE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
RELATIONSHIP TO PATIENT

**Harrison Family Medicine**

1100 Southgate Suite 6  
Pendleton, Oregon 97801  
541-215-1564  
541-225-1567 (fax)

## **PATIENT PORTAL**

Please provide us with your email address if you would like access to our provider portal. From the portal you are able to request appointments, update medical history, request prescription refills, view clinical summaries regarding your care, and send messages to our staff.

NAME: \_\_\_\_\_

DOB: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_